नेपाल सरकार

सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय
सिंहदरबार, काठमाडौं

फोन ४२००५०५
४२००२९९
४२००३०६

फ्याक्स नं.: ४२००३२२

मिति: २०७७/११/०४

पत्र संख्या:- ०७७।७८

विषय:-वैदेशिक अध्ययन/तालीम छात्रवृत्तिमा मनोनयन गर्ने सम्बन्धमा।

चलानी नं.:- ३३२

श्री अर्थ मन्त्रालय,
सिंहदरबार, काठमाडौं ।

तपशील अनुसारको अध्ययन/तालिम कार्यक्रममा तहाँ मन्त्रालय वा मन्त्रालय अन्तर्गतबाट मनोनयन गर्ने गरी निजामती सेवा ऐन, २०४९ (संशोधन सहित) को दफा ४० ख (३) बमोजिम गठित समितिको मिति २०७७/११/०४ गते बसेको बैठकबाट निर्णय भएकोले उक्त कार्यक्रममा उपयुक्त उम्मेदवार मनोनयन गरी मनोनित कर्मचारीको नाम, सम्पर्क नं. र ईमेल ठेगाना आवश्यक कार्यार्थ अर्थ मन्त्रालय, अन्तर्राष्ट्रिय आर्थिक सहायता समन्वय महाशाखामा पठाउनुहुन तथा मनोनयन गरिएको कर्मचारीको संकेत नं. समेत उल्लेख गरी सोको जानकारी यस मन्त्रालयमा समेत अनिवार्य रुपमा उपलब्ध गराउने व्यवस्था हुन आवश्यक कार्यार्थ पठाईएको व्यहोरा निर्णयानुसार अनुरोध छ ।

साथै, तालिम तथा अध्ययन कार्यक्रममा उम्मेदवार मनोनयन गर्दा कार्यक्रमसँग असम्बन्धित व्यक्तिको मनोनयन भई सम्बन्धित संस्थाबाट कन्फर्मेसन नआएमा सो निकायलाई २ पटकसम्म छात्रवृत्तिमा समावेश नगर्ने भनी निर्णय भएको व्यहोरा समेत जानकारीको लागि अनुरोध छ ।

छात्रवृत्तिको मनोनयनमा सम्बन्धित सेवा, समूह र श्रेणीभित्रका समावेशी महिला, आदिवासी/जनजाति, मधेसी, दलित, अपाङ्ग, पिछडिएको क्षेत्र तथा हालसम्म अवसर नपाएका र दुर्गममा सबभन्दा बढी समय काम गरेका आधारमा साथै योग्यता पुगेका सहायक स्तरका कर्मचारीहरुलाई समेत प्राथमिकता दिई मनोनयन गर्नुहुन अनुरोध छ ।

तपशील:

क्र. सं.	अध्ययन/तालीम/ अध्ययन भ्रमण सेमिनारको विषय	सिट संख्या	कार्यक्रमको फारम भर्ने अन्तिम मिति	अवसर प्रदान गर्ने निकाय/कार्यक्रम / संचालन हुने मुलुक	आवश्यक योग्यता/अन्य प्रासंगिक / व्यहोरा	अध्ययन/तालीम वितरण गरिएकानिकाय/ निर्णयको व्यहोरा
१.	"Finance and tax policy" Long term course	4(Four)	19 March, 2021	Korea/Korea University	• Be a citizen of the Scholarship Program target country. • Be officially nominated by their government. • Be under age of 40 as of February 1,2021 • Good Health. • Have completed bachelor degree or an equivalent. • Competence in English. • For Further detail www.koica.go.kr/ciat/index.do	श्री अर्थ मन्त्रालयले उपयुक्त निजामती कर्मचारी मनोनयन गर्ने ।

श्री उपसचिवज्यू
श्री प्रशासन महाशाखामा
आवश्यक ...

....
(राजन थापा)
शाखा अधिकृत

नेपाल सरकार

अर्थ मन्त्रालय

(अन्तर्राष्ट्रिय आर्थिक सहायता समन्वय महाशाखा)

सिंहदरबार, काठमाडौं
नेपाल ।

पत्र संख्या:- २०६६/६८
च. नं.:- ११८१

मितिः २०७७/१०/२६

श्री सङ्घीय मामिला तथा सामान्य प्रशासन मन्त्रालय,
सिंहदरबार, काठमाडौं ।

विषयः- मनोनयन सम्बन्धमा ।

KOREA INTERNATIONAL COOPERATION AGENCY (KOICA) बाट प्राप्त विभिन्न Master's Degree Scholarship Program सम्बन्धी फेब्रुअरी ५, २०२१ का पत्रहरु यसैसाथ संलग्न गरी आवश्यक कार्यार्थ पठाइएको व्यहोरा आदेशानुसार अनुरोध गर्दछु । साथै, KOICA बाट प्राप्त Application Guideline (सेट एक) तथा List of Programs (सेट एक) समेत यसै साथ संलग्न गरी पठाइएको व्यहोरा समेत अनुरोध गर्दछु ।

(प्रेमराज पोखेल)
शाखा अधिकृत

२०६६/१०/२६

श्री जनार्दन चौलागाई घाल
१०/२६

KOICA

KOREA INTERNATIONAL COOPERATION AGENCY

Date- February 5, 2021

Mr. Shree Krishna Nepal
Joint Secretary
International Economic Coordination Cooperation Division (IECCD)
Ministry of Finance
Singhadurbar, Kathmandu

Dear Mr. Nepal,

I have the pleasure to inform you the list of 18 Scholarship Programs that Korea International Cooperation Agency (KOICA) is scheduled to organize in 2021. Enclosed herewith are the list of scholarship programs and Application Guideline.

In this regards, I would like to request you to **recommend 4 eligible candidates** in each courses according to the program guideline and program eligibility criteria along with **3 sets of Application Forms (of KOICA and Application package of respective University, which shall be shared soon)** and send to KOICA Nepal office until given deadline. The qualification of the applicants is explicitly explained in "2021 KOICA Scholarship Program Application Guideline for Master's Degree" enclosed with this letter. The recommended candidate has to go through series of interview including the local interview organized by the KOICA Nepal Office in order to know the motive, willingness to study. <u>The application submitted after the deadline will not be accepted.</u>

Furthermore, <u>I would like to inform you that the listed Master's courses are the open competition around the world, **therefore KOICA office cannot assure about the confirmation from the University for the nomination made by the Government of Nepal.** The final selection of the candidate solely depends on the applicant's performance in series of interview as well as final judgment of the respective University. Adding on, the timeline of selection process and date of entry to Korea, of the selected participants could be changed due to COVID 19 pandemic.</u>

For your kind reference KOICA encourages female participation in each of its program, hence it is requested you to recommend more female participants. I thank you cooperation and support in this regards.

KOICA
KOREA INTERNATIONAL COOPERATION AGENCY

With Best Regards,

SungHoon Ko
Country Director
KOICA Nepal Office

Enclosure- List of 18 programs, Application Guideline

NOTE- The hard copy of all application shall be shared soon however the soft copy of program information and Application Package of all the university is easily available in the link of KOICA CIAT website (*https://www.koica.go.kr/ciat/index.do*) English webpage → Menu (Get involved → CIAT→ Scholarship Program → Application)

Cc-
-North East Asia Section, Ministry of Foreign Affairs
-Ministry of Federal Affairs and General Administration

LIST OF KOICA SCHOLORSHIP PROGRAMS For 2021

S.N.	Course Title	University	Deadline
1	Response to Climate Change	Hallym University	
2	Social Economy	KAIST (Korea Advanced Institute of Science and Technology)	
3	ICT Techno Policy	Soongsil University	
4	Public Management and Public Sector Reforms	Seoul National University	
5	Agricultural Economics	Kangwon National University	
6	Agricultural Production	Kyungpook National University	
7	Urban and Regional Development	University of Seoul	
8	Health Policy and Financing Capacity Building	Yonsei University	
9	High Value-added Agriculture	Kyungpook National University	March 19, 2021
10	Smart City	SungKyunKwan University	
11	E- government and Public Management	Yonsei University	
12	Energy Science and Policy	Ajou University	
13	Gender and Rural Community Development (only for Women)	Yonsei University	
14	Finance and Tax Policy	Korea University	
15	Gender and Development	Seoul National University	
16	Public Administration (Local Government)	SungKyunKwan University	
17	Trade and Industrial Policy for Sustainable and Inclusive Growth	KDI(Korea Development Institute) School	
18	Aviation Management	Korea Aerospace University	

2021 KOICA Scholarship Program
Application Guideline
For Master's Degrees

1. Purpose

The KOICA Scholarship Program (SP) is designed to nurture key leaders in Partner countries who can contribute to the socio-economic development of their home countries.

2. Target Countries

- Countries selected by KOICA among the DAC List of ODA Recipients
- The list of target countries is subject to change annually to the policies of the Korean government or KOICA

Region	Asia*	Africa	Latin America	Middle East	Oceania	CIS
Counties	14 countries	24 countries	13 countries	3 countries	3 countries	9 countries
Name of countries (66)	Afghanistan Bangladesh Cambodia India Indonesia Lao PDR Mongolia Myanmar Nepal Pakistan Sri Lanka Philippines Timor-Leste Vietnam	Algeria Angola Burundi Cameroon Côte d'Ivoire DR Congo Egypt Ethiopia Gabon Ghana Kenya Libya Madagascar Morocco Mozambique Nigeria Rwanda Senegal Sudan Tanzania Tunisia Uganda Zambia Zimbabwe	Colombia Dominican-Republic Ecuador El Salvador Guatemala Haiti Honduras Jamaica Nicaragua Panama Paraguay Peru Venezuela	Iraq Jordan Palestine	Fiji Papua New-Guinea Solomon Islands	Azerbaijan Belarus Georgia Kazakhstan Kyrgyzstan Tajikistan Turkmenistan Ukraine Uzbekistan

*Note. The courses written 'for 14 Asia countries' are only eligible for applicants from the 14 Asia countries above

3. Available Universities and Fields of Study

Master's degree programs offered at the universities below.

Field of Study	University
Response to Climate Change	Hallym University
Social Economy	KAIST(Korea Advanced Institute of Science and Technology)
ICT Techno Policy	Soongsil University
Public Management and Public Sector Reforms	Seoul National University
Agricultural Economics	Kangwon National University
Agricultural Production	Kyungpook National University
Urban and Regional Development	University of Seoul
Health Policy and Financing Capacity Building	Yonsei University
High Value-added Agriculture **(for 14 Asia countries)**	Kyungpook National University
Smart City **(for 14 Asia countries)**	SungKyunKwan University
E-Government and Public Management **(for 14 Asia countries)**	Yonsei University
Energy Science and Policy	Ajou University
Gender and Rural Community Development **(for Women)**	Yonsei University
Finance and Tax Policy	Korea University
Gender and Development	Seoul National University
Public Administration (Local Government)	SungKyunKwan University
Trade and Industrial Policy for Sustainable and Inclusive Growth	KDI(Korea Development Institute) School
Aviation Management	Korea Aerospace University

* All applicants can take only one course for application of KOICA SP program.

* For more details on the available courses, refer to the Program Information of each course that is available to access in the KOICA CIAT website (http://www.koica.go.kr/ciat/index.do)

English webpage → Menu (Stay connected → Notice)

* Application guideline for 7 more courses will be provided during **February** as below.

Field of Study	University
Education	To be determined (in the middle of bidding process for selecting universities)
Fisheries Development	
Economic Development	
ICT based entrepreneurship	
SDGs implementation **(for 14 Asia countries)**	
Civil society leadership **(for 14 Asia countries)**	
Gender Leadership **(for 14 Asia countries)**	

* Course title will be changed after the bidding process.

Tuition Fees	Full amount required by a university	- Borne by the university
Extracurricular Activities	Part of the expenses needed for study visits, workshops, Korean language classes and others, except for regular classes	- Amount borne by a school varies - Part of the expenses can be borne by participants, and the amount varies among Universities
Monthly Allowance	KRW 999,000 per month	- It includes expenses for meals, books and study supplies if needed - Same amount will be provided per month - If a participant does not stay in Korea for specific reasons like temporary leave to his/her home country, the allowance for that month shall be prorated for the corresponding number of days studies in Korea (KRW 33,300/day). * The amount deducted (33,300/day) is the same regardless of how many days are in the month.
Accommodation	Actual amount paid	- Electricity and other utility fees shall not be covered. - Cost for cleaning, laundry or exchange of bedding shall not be covered. - Except for the above, borne by the university
Settlement Allowance	KRW 600,000 (once)	- Expenses needed to enter Korea, such as visa fee, alien registration card issuing fee and others - Borne by the university
Scholarship Completion Grants	KRW 300,000 (once)	- EMS and other expenses needed for returning home (e.g. cost for sending materials) - Borne by the university before departure
Insurance	Actual cost paid	- Refer to separate documents for detailed insurance coverage - Borne by KOICA

* Notes

-KOICA only provides the expenses above.

-Visa expenses, COVID19 diagnosis for departure, stopover expenses, local transportation and other sundry expenses will not be covered.

-KOICA arranges and pays for the participant to travel to and from Korea. KOICA will cover economy class, round-trip airfare.

-If a participant wants to change the flight itineraries, they should pay the additional airfare.

-The participant is responsible for the issuance of an appropriate visa (which must be the 'Study Abroad Visa [D-2-3]) necessary for this Scholarship Program.

4. Qualifications

Prospective applicants must meet all of the following conditions.

(1) **Citizenship:** Be a citizen of the Scholarship Program target country.

(2) **Government Nomination:** Be officially nominated by their governments.

   -Be a government employee. With a minimum of 2 years of experience in the field of study

    * Exception - Applicants with an 'international development NGO' background may apply for the program with two letters of recommendations:

        -1) Your government office; and

        -2) Korean Embassy, world widely known NGO, an UN-associated organizations, or the KOICA Overseas Office within your region.

(3) **AGE:** (Preferably) Be under age 40 as of February 1, 2021.

(4) **Health:** Be in good health, both physically and mentally.

   - Those with disabilities, but in good mental and physical health, are eligible to apply.

   - Those with severe illness are NOT ELIGIBLE to apply.

(5) **Level of Education:** Have a completed Bachelor Degree or an equivalent to college / university level Educational background.

    * Some program have specific qualifications in terms of level of education, and refer to Program Information of each program.

(6) **English Proficiency:** Have a good command of both spoken and written English in order to take classes conducted entirely in English and to be able to write academic reports and theses in English.

(7) Not be a person who has withdrawn from KOICA's scholarship program.

(8) Have not participated in KOICA scholarship program or any of the Korean Government's Scholarship Program before.

(9) and other qualifications from the university you are going to apply (refer to the Program Information)

5. Support Service (Scholarship Benefits)

₹Supports	Amounts	Note
Air Fare	Actual amount paid	- Cannot be borne by KOICA in special circumstances like when a participant violates academic regulations - Not borne by KOICA when a participant temporarily leave to his/her home country during the training period. - Except for above, borne by KOICA

6. Selection Procedures

Period	Procedures	Details
~ March, 2021	Application	**[Application package submission]** **- Application deadline (to the KOICA overseas office and the Korean Embassy) : March 29, 2021** - Prepare all required documents for your admission package and fill out the 'Document Checklist'. - Submit the application package (including both university and KOICA application forms and other required documents) to the KOICA overseas office or the Korean Embassy by the submission date. - Original copies should be sent to the university before the phone interviews.
March 27 -April 7	On-site Interview (KOICA)	- Participate in an on-site interview by the KOICA overseas office or the Korean Embassy. If an applicant lives in a country where the KOICA overseas office / Embassy does not exist or lives far from the capital city, he / she can be interviewed by phone after consulting with the KOICA overseas office / Embassy. **- The KOICA Overseas office or the Korean Embassy send the result of interview and related documents to KOICA HQ : April 7**
April 8 -April 21	Document Screening (University)	**[1st round : Document Screening]** -Applicants nominated by the KOICA overseas office or the Korean Embassy as a result of the on-site interview and have submitted their application packages are considered for document screening. -University conducts document screening,
April 26	Result of Document Screening	-The result for the 1st round selection will be announced to the applicants. [Preparation for the 2nd round] - Details of the interview including the interviewee list will be sent to the KOICA overseas office and interview arrangements will be made respectively.
April 28 -May 12	Interview (University)	**[2nd round : Phone(online) Interview]** - University conducts the second round (interview) according to the interview schedule. - Schedule for interview will be notified individually by the KOICA overseas office or the Korean embassy with 2-3 day notice in advance. * Some universities would be mandatory to essay test for 2nd round. **- KOICA HQs announces the result of interview to the KOICA overseas office or the Korean Embassy : May 14**
May 17 -June 18	Medical Checkup (Local)	**[3rd round : Medical Check-up]** - Applicants who successfully pass the 2nd round must take the Medical Check-up at the designated institution.

		-The detailed guideline of the medical check-up and list of the designated medical institution will be notified after passing the interview successfully. - Examination cost, transportation and accommodation fees will NOT be reimbursed. - KOICA will not pay for the treatment necessary after the examination.
June 23	Admission Notification (result of Medical Checkup)	- Admissions results(Medical Checkup result) will be notified to the KOICA overseas office or the Korean embassy. - KOICA informs the participants of their scheduled entry to Korea after notification.
August	Entry to Korea (Medical check-up in Korea. Etc.)	

* The timeline for Selection process and date of 'Entry to Korea' above would be changed due to the COVID19 pandemic.

** If you are disqualified for long-term stay by the medical check-up in Korea, you may be deported even if you have successfully passed the local check-up in your country.

7. Required Documents

All documents should be sent to the KOICA overseas office or the relevant government office.

① KOICA Application Form

② Recommendation letter from applicants' governments

③ Document Checklist

④ University Application form with required documents for the university
   * Refer to Program Information on KOICA CIAT Website.

* Important Notes for All Applicants:

- All forms should be typed in English and all the supporting documents should be in English. Documents in any other language should be accompanied by a notarized English translation.
- Original documents should be submitted. (If it is unavailable, the originating institution must authorize copies before they are submitted.)
- If any of the submitted materials contain false information, admission will be rescinded.
- Applicants whose forms and supporting documents are incomplete or unsatisfactory will be disqualified from the admission process.
- Applicants should take full responsibility for any disadvantage due to the mistakes or omissions on the application.

8. Contacts

1) Application & Document Submission
   - KOICA Overseas Office or Korean Embassy

2) Major and University Admissions
   - Universities (Refer to the Program Information)

3) Other inquiries
   - KOICA HQs (Email : koica.sp@koica.go.kr)
   - KOICA CIAT Website (http://www.koica.go.kr/ciat/index.do)